

CHECKLIST FOR VOLUNTEER APPLICANTS

Date: **Initial:** **Pass:**

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| | | | 1. Application (Original) |
| | | | 2. Interview |
| | | | 3. Cad Check |
| | | | 4. Drivers License Check |
| | | | 5. Want Checks – Local |
| | | | 6. Want Checks – DOJ/NCIF |
| | | | 7. Drug Screen Clearance |
| | | | 8. Background Correspondence |
| | | | 9. LIVESCAN |
| | | | 10. No Criminal History – Clearance Form (DOJ) |
| | | | 11. No Criminal History – Clearance Form (FED) |
| | | | 12. Digital Photo |
| | | | 13. I.D. Card |
| | | | 14. Process & Orientation |
| | | | 15. Packet sent to potential Supervisor |

Date: **Initial:** **Additional Background, Training and/or Clearance**

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Date: **Initial:** **Placement-Division/Section** **Overseer**

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Notes
