

**VOLUNTEER PROGRAM
RECORD KEEPING AND RECOGNITION
OPERATIONS ORDER 43.1.4 (IV)**

EXHIBIT A

<u>Hours of Service</u>	<u>Recognition</u>
100 Hours	Volunteer receives Letter of Appreciation from the Chief of Police
200 Hours	Volunteer receives Federal Way Department of Public Safety coffee mug
300 Hours	Names of volunteers with 300 hours of service are engraved on a perpetual plaque exhibited at the police station.
500 Hours	Volunteer receives the Federal Way Department of Public Safety Community Policing Partnership Award.
750 Hours	Volunteer receives gift certificate for dinner for two at local restaurant
1000 Hours	Volunteer receives gift certificate for dinner for two on the Spirit of Washington Dinner Train.
2000 Hours	Volunteer receives \$300.00 travel certificate from local travel agency.
3000 Hours	Volunteer receives \$200.00 gift certificate towards activity or hobby of personal interest.
4000 Hours	Volunteer receives \$200.00 gift certificate at SeaTac Mall. Picture plaque posted near volunteer work space.