

Sample

**Volunteers
In
Policing**

JOB DESCRIPTION

Tempe Police Department

- JOB TITLE:** **MOTORIST SERVICE AIDE**
- PURPOSE:** To assist stranded motorists, to assist officers involved with traffic control, accident scenes, and specified parking violations
- DESCRIPTION:** Volunteer will use a marked vehicle which is supplied with cones, jumper cables, slim jim, flares, gas can, etc...in order to respond to stranded motorists or scenes where flares or cones might be needed. Volunteer will also issue citations for handicapped/fire lane parking violations. Volunteer will be issued and is responsible for necessary uniform and equipment.
- QUALIFICATIONS:** Be at least 20 years of age
Able to pass polygraph
Possess valid Arizona driver's license
Know basic automobile workings, including minimal mechanical
Able to change tires, use slim jims, and do heavy lifting
Able to interact effectively with public
Able to follow directions and work independently
Possess good decision making skills
Communicate effectively and clearly on the radio
- TRAINING:** Slim jim/equipment training
Four hours radio training; three-hour classroom session
Minimum 16 hours of On-the-road training with Motorist Service trainer(s)
- TIME COMMITMENT:** One four-hour shift per week in the period from 0600 to 2400 hours every day
- RESPONSIBLE TO:** Motorist Service Team Leader