

RSVP TRAINING LOG

NAME _____

| | <u>Date Completed</u> | <u>Initial</u> |
|--|-----------------------|----------------|
| 1. Orientation | | |
| a. Overview of the RSVP program | | |
| b. Job Expectations | ____/____/____ | _____ |
| c. Benefits to the Department & Community | | |
| 2. Safety on the job | | |
| a. Vehicle Operation | | |
| b. Confrontations with general public | ____/____/____ | _____ |
| c. Requesting assistance When-Why-How | | |
| 3. Reports | | |
| a. Types of Report Forms | | |
| b. Getting the Required Information and Why We Need It | ____/____/____ | _____ |
| 4. Livestock Out | | |
| a. Getting an exact location | | |
| b. Identifying the owner and making notification | ____/____/____ | _____ |
| c. Livestock out report forms | | |
| 5. Minor Vandalism | | |
| a. information for report | | |
| b. suspects | ____/____/____ | _____ |
| c. special report form for mailbox damage | | |
| 6. Parking Complaints/Violations | | |
| a. Parking Violations – State Law vs. City Ordinance | | |
| b. Warning Tickets | ____/____/____ | _____ |
| c. Parking Ticket – issued by certified officer | | |
| 7. Accidents | | |
| a. wild animal vs. vehicle | | |
| b. minor private property | ____/____/____ | _____ |
| c. reportable vs. non-reportable | | |
| d. damage estimates | | |
| e. required information / report form types | | |
| f. red accident tags | | |
| 8. Traffic Control | | |
| a. safety | | |
| b. vehicle position | ____/____/____ | _____ |
| c. basic traffic radar operation | | |
| School Zones | | |
| a. High visibility | | |
| b. monitor speed/safe driving/crosswalks | ____/____/____ | _____ |

10. Abandoned Vehicles

- a. Safety Hazard
- b. Vehicle Information (License, Description, etc.) ___/___/___
- c. Log w/ dispatch
- d. Abandoned vehicle tag

11. First Aid

- a. Basic First Aid and CPR ___/___/___
- b. AED

12. Two-Way Radio

- a. Operation
- b. Radio Etiquette ___/___/___
- c. 10 signals code

13. Orientation to County Roads and Town

- a. Street Addressing System
- b. Introduction to City Personnel
- c. Familiarization with landmarks/patrol area/security concern locations

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