

**VOLUNTEER WEST ATLANTIC ROVING PATROL**

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- e. Possess good moral character, a positive attitude, and be in good physical condition.
- f. Pass an oral interview with the Volunteer Coordinator.
- g. Possess a valid Florida driver's license if authorized to operate City-owned vehicles.

**I. POLICY**

The Delray Beach Police Department welcomes members from the African-American community to participate as a volunteer in the West Atlantic Roving Patrol. This patrol supplements the law enforcement efforts of the Delray Beach Police Department and enhances relationships with the African American community. It is also mobile in its crime fighting efforts and volunteers are the "eyes and ears" of the police department in areas of the city where certain crime problems exist.

**II. DEFINITIONS**

**West Atlantic Roving Patrol Volunteer** – A Citizen who assists the Delray Beach Police Department in a non-law enforcement/unpaid capacity. Volunteers will be under the direction of the Support Services Division Commander. These volunteer will be of African-American decent and live in the African-American community in Delray Beach.

**III. THE ORDER**

**1.0 Eligibility Requirements**

**1.1 All volunteers must:**

- a. Be at least 18 years of age.
- b. Complete a Volunteer application.
- c. Satisfactorily pass a personal background check and have no felony convictions or misdemeanor convictions involving moral turpitude.
- d. Be fingerprinted and photographed.

**2.0 Authority and Latitude**

**2.1** The West Atlantic Roving Patrol Volunteer has no law enforcement authority given to them. They do however have the authority to be the "eyes and ears" of the police department and to call in suspicious activity and/ or crimes in progress to the police department.

**3.0 Duties and Responsibilities**

**3.1** The West Atlantic Roving Patrol volunteer will be assigned to patrol their own community, where there are crime problems plaguing the area. These areas will be determined by reports furnished by the departments' crime analysis unit, or personal knowledge of criminal activity that the members may have. The volunteer coordinator will then assign the patrol areas to the volunteer Roving Patrol members and advise them of what to look for. These areas could be commercial or residential in nature. The West Atlantic Roving Patrol will be the "eyes and ears" of the police department in these areas. They will be responsible for, but not limited to the following;

- a. Must be able to successfully complete a 10 week training course (3 hours per week).
- b. Must show proficiency in the use of a cell phone and or police radio.

- c. Must have a working geographical knowledge of the city and the area they will operate in.
- d. Must show proficiency in driving a city vehicle as well as officer safety concerns.
- e. Must have the ability to recognize suspicious activity and call it in to the police when appropriate.
- f. Will be available during their patrol to assist police officers in requests for traffic direction help at accidents or other emergencies.

3.2 West Atlantic Roving Patrol volunteers will also assist the police department in security operations for special events when the need arises.

4.0 Training

- 4.1 All West Atlantic Roving Patrol Volunteers will receive a formal program introduction by the volunteer coordinator. And informal supervisory direction as needed in performing the duties they are assigned.
- 4.2 Volunteers will be eligible and are encouraged to attend any training presented by the department, not of a law-enforcement nature (except for First Aid and C.P.R. courses), as space permits.
- 4.3 All West Atlantic Roving Patrol volunteers will have training covering police department Ethics.
- 4.4 All West Atlantic Roving Patrol members will receive training in communications and police radio protocol.
- 4.5 Traffic control training will be offered but it will NOT be mandatory.

4.6 Training in what to do when involved in an accident with city owned vehicles will also be given.

4.7 Training in city ordinance violations will be given to cover such offenses as drinking in public, trespass laws, parking violations, and narcotics violations.

5.0 Uniforms

5.1 West Atlantic Roving Patrol volunteers will be assigned uniforms which will clearly distinguish them from sworn members of the department.

- a. Each West Atlantic Roving Patrol volunteer will wear patches on his/her sleeves which will read "VOLUNTEER WEST ATLANTIC ROVING PATROL".
- b. Department issued Marine Blue short sleeve shirts will be worn.
- c. Department issued name tags, police department picture Identification badges, and award ribbons will also be worn.
- d. A department issued cloth "shield" shall be worn over the left side chest area which reads "VOLUNTEER /DELRAY BEACH FL."
- e. Department issued navy blue trousers will be worn.
- f. Department issued black Velcro belts will be worn.
- g. The volunteer will supply and wear black or dark colored shoes and socks.
- h. The department will also supply baseball style hats and windbreakers.

6.0 Building Access

6.1. Access cards for the police facility will only be issued to volunteers as requested by each Division/District Commander to whom the volunteer is assigned, and upon final approval by the Chief of Police.

- a. There will be a building entry card placed in the secured office that West Atlantic Roving Patrol members work from, so personal needs can be met by the members.
- b. Upon entering the police department main building, all West Atlantic Roving Patrol members will have their department issued identification badges on and displayed in a conspicuous area.

7.0 Equipment

7.1 A black canvas equipment bag will be taken out on each patrol

- a. This bag will contain:
  - 1. Two flashlights w/ orange cones
  - 2. Two traffic vests
  - 3. Two pair of orange gloves
  - 4. Two yellow emergency blankets
  - 5. One cell phone charger
  - 6. One portable spotlight

8.0 Vehicles

8.1 All West Atlantic Roving Patrol volunteer members will sign out car #1100, which is assigned specifically to this unit, prior to going out on patrol.

- a. Trip sheets will be completed and turned in before the end of the patrol.

b. Volunteer West Atlantic Roving Patrol members will be responsible for checking said vehicles for damage or safety concerns BEFORE leaving the police department to go out on patrol.

c. All volunteer West Atlantic Roving Patrol members will stay in their designated patrol areas with these vehicles and will not take any department vehicle out of the city unless prior approval from the department volunteer coordinator is obtained.

d. All volunteer utilized vehicles will have markings noting that the occupants are volunteers working for the Delray Beach Police Department.

e. The volunteer vehicles shall be equipped with amber strobe lights which shall be used in patrolling parking lots, and in any other situation requiring their use, and they shall not be used on main roads and thoroughfares.

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JOSEPH L. SCHROEDER  
CHIEF OF POLICE