



Planning, Designing, and Constructing Police Facilities Course Agenda

September 11-13, 2024 | Naperville, IL

Wednesday, September 11

8:00 – 8:40 AM	Board bus at Hotel and travel to Romeoville Village Hall and Police Department
8:45 – 10:20 AM	Session 1: Getting Started & The Needs Assessment Process
10:20 – 10:30 AM	BREAK
10:30 – 12:00 PM	Session 2: Site Analysis and Selection / Developing Options
12:00 – 12:45 PM	LUNCH
12:45 – 1:50 PM	Session 3: Designing for Officer Physical and Mental Health
1:50 – 1:55 PM	BREAK
1:55 – 2:45 PM	Session 4: Budgeting/Creating Support & Securing Funding
2:45 – 4:00 PM	TOUR: Romeoville Village Hall and Police Department
4:00 – 5:00 PM	Board bus and travel back to Hotel
5:00 PM	EVENT: Opening Day Reception at Hotel

Thursday, September 12

8:00 – 9:00 AM	Board bus at hotel and travel to Countryside City Hall and Police Headquarters
9:00 – 10:50 AM	Session 5: Architectural Contract / Schematic Design
10:50 – 11:00 AM	BREAK
11:00 – 12:30 PM	Session 6: The Design Development Process
12:30 – 1:00 PM	LUNCH
1:00 – 1:45 PM	Session 7: Construction Documents
1:45 – 2:20 PM	Session 8: Construction Administration and Move-in
2:20 – 2:30 PM	BREAK
2:30 – 3:30 PM	Session 9: Project Delivery Methods
3:30 – 5:30 PM	TOUR: Countryside City Hall and Police Headquarters
5:30 – 6:15 PM	Board bus and travel to Hotel

Friday, September 13

8:00 – 8:30 AM	Board bus at hotel and travel to Glen Ellyn Police Headquarters
8:30 – 10:00 AM	TOUR: Glen Ellyn Police Headquarters
10:00 – 10:30 AM	Board bus to Hanover Park Police Station
10:30 – 12:00 PM	TOUR: Hanover Park Police Station
12:00 – 12:30 PM	Board bus and travel to Hotel