

Planning, Designing and Constructing Police Facilities Agenda

Tuesday – Meeting Day 1

8:00-8:30 AM	Sign in	Continental Breakfast
8:30-10:30 AM		Welcome, Introductions Session 1: Getting Started The Needs Assessment Process
10:30-10:45 AM	Break	
10:45-Noon		Session2: Site Analysis and Selection / Developing Options
Noon-12:45 PM	Lunch	
12:45 – 1:30 PM		Session 3: Budgeting/ Creating Support & Securing Funding
1:45 PM		Board Bus for Tour
2:30-4:15 PM		Facility Tour – group goes off property
5:00 PM		Return to Hotel

Wednesday – Meeting Day 2

8:00-8:30 AM		Continental Breakfast
8:30-10:00 AM		Session 4: The Architectural Contract / Schematic Design
10:00-10:15 AM	Break	
10:15- Noon		Session 5: The Design Development Process
Noon-12:45 PM	Lunch	
12:45-1:30 PM		Session 6: Construction Documents
1:40 PM		Board Bus for Tour
2:30-4:00 PM		Facility Tour – group goes off property
5:00 PM		Return to Hotel

Thursday – Meeting Day 3

8:00-8:30 AM		Continental Breakfast
8:30 AM		Board Bus for Tour
9:15-10:45 PM		Facility Tour – group goes off property
10:45 AM		Return to Hotel
11:30- Noon		Check-Out of Hotel
12:00-12:30 PM	Lunch	
12:30-1:30 PM		Session 7: Project Delivery Methods
1:30-1:45 AM	Break	
1:45-3:30 PM		Session 8: Construction Administration and Move-In
		End of seminar