Request for Proposals

National Crime Statistics Exchange (NCS-X)
Joint Statistical Analysis Program (JSAP)

RFP release date: May 18, 2020
Responses due: July 20, 2020
Introduction

The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), and Bureau of Justice Statistics (BJS), in partnership with RTI International, through the International Association of Chiefs of Police (IACP), seeks applications from state criminal justice entities to engage in collaborative analytic projects with BJS that demonstrate the utility and relevance of law enforcement incident-based crime data. The Joint Statistical Analysis Program (JSAP) will support BJS’s National Crime Statistics Exchange (NCS-X) initiative by working with states to produce innovative subnational analytical reports that use data collected through state incident-based reporting (IBR) programs for inclusion in the FBI’s National Incident-Based Reporting System (NIBRS) program.

Eligibility (Who May Apply):

The following entities are eligible to apply:

- State Statistical Analysis Centers (SACs)
- State Uniform Crime Reporting (UCR) Programs

Applicants may propose to collaborate with other state entities. Collaborative projects could (a) compare the differential impact of similar policies on crime (e.g., the legalization or decriminalization of cannabis, conceal carry laws) across states, (b) compare variation in law enforcement case outcomes across states or other geographic designations, or (c) be a joint project on another area of interest. If two or more state entities propose to work together, only one entity may be the applicant. The applicant will have primary responsibility for carrying out the Service Agreement, including administering funding, overseeing subrecipient(s), and managing proposed work. In addition, the applicant will need to provide assurance it can make subcontracts with any designated subrecipients.

Contact Information

For assistance with any of the requirements of this RFP, contact Andrea Gardner by email at askbjs@usdoj.gov. Include “JSAP” in the subject line.

For technical assistance with submitting an application, contact the NCS-X JSAP Liaison, Ryan Daugirda, by telephone (703-647-6851) or email (NCSX@theIACP.org).

Deadline Details

All applications are due by 11 p.m. eastern time on July 20, 2020.

To be considered timely, an application must be submitted by the application deadline to NCSX@theIACP.org. The applicant must have received a validation message from IACP that indicates successful and timely submission.
Joint Statistical Analysis Program

Overview
BJS and RTI partnered to develop and implement JSAP, an initiative to establish partnerships between BJS and state-level criminal justice entities that will expand capacity for producing subnational, incident-based estimates of reported crime. JSAP projects will focus on state-led research, conducted in collaboration with BJS, designed to generate findings from data submitted to the FBI’s NIBRS, or the state’s own IBR program. Through this RFP, BJS and RTI seek applications from eligible state entities to support costs associated with analyzing LE incident-based crime data and producing and disseminating publishable findings in coordination with BJS and RTI.

In the United States, most criminal justice activities are addressed at the state and local levels of government. JSAP will support innovative uses of LE incident-based data to answer questions about crime topics that are best suited for subnational analysis. Research topics can focus on ways incident-based data can be used to illuminate variation in victimization and/or offending across jurisdictions within the state or through comparisons of one state (or other geographic designation) with another. Applicants can also propose longitudinal research topics that analyze crime trends or assess the impact of policy implementation on crime. Analyses must use NIBRS or state IBR data to demonstrate how incident-based data provide insight into the characteristics of and responses to crime in subnational localities. Applicants may also use NIBRS or state IBR data to focus research on issues of data quality and completeness and the impact of these issues on how the data are used, what findings they can produce, and so on. Other data topics may include how crimes that are not explicitly captured in NIBRS (e.g., carjacking) are measured and reported by states.

State criminal justice entities should identify research topics that demonstrate the value of incident-based data in addressing critical issues related to law enforcement. BJS seeks to partner with states to investigate the uses and limitations of NIBRS and state IBR data and to produce products that may serve as templates for BJS national-level reports, blueprints for further data quality investigations, or showcase the unique capabilities of LE incident-based data for the public.

Background
As the statistical arm of DOJ, BJS is the primary source for criminal justice statistics in the United States. BJS responsibilities include

1. building and maintaining statistical data collections that span the sequence of events in the criminal justice system, including victimization, law enforcement, prosecution and adjudication, corrections, and recidivism and reentry;
2. conducting special data collections and analysis that respond to programmatic, policy, and legislative information needs; and
3. providing state governments with technical and financial support to develop and improve criminal history records and information systems.

Consistent with its mission, BJS instituted NCS-X as a means of providing law enforcement, policy makers, and the public with accurate and complete information about crimes and their circumstances. While many LE agencies collect detailed incident-level data—information about victim and offender characteristics and relationships, location of the incident, use of a weapon, seriousness of injuries, and more—this depth of information on crime is unavailable at the national level. NCS-X was developed to be a statistical system capable of generating detailed, national estimates of the volume and characteristics of crimes known to law enforcement.
BJS partnered with the FBI’s Criminal Justice Information Services Division to recruit a sample of 400 scientifically selected local LE agencies and to support these agencies, through funding and technical assistance, in reporting crime data to the FBI’s NIBRS. When data from these 400 new NIBRS-reporting agencies are combined with data submitted by approximately 7,000 current NIBRS contributors, BJS will be able to produce nationally representative statistics that capture the attributes and circumstances of crime. In addition to local LE agencies, NCS-X also supports selected state UCR Programs to establish or expand the state’s capacity to report incident-based crime data to NIBRS.

NCS-X has been successful in transitioning sampled LE agencies to incident-based crime reporting with support from RTI and the NCS-X Implementation and Technical Assistance Team. As a result of this success, BJS is shifting its focus to developing and testing statistical procedures to produce national crime estimates. BJS will begin using these data to produce national-level reports based on standardized incident-based data collected through NIBRS. BJS is launching JSAP to complement its national-level effort to report incident-based crime statistics. JSAP will expand BJS’s research agenda by learning from state criminal justice agencies ways to showcase the utility and relevance of NIBRS data by producing subnational explorations of crime.

Goals, Objectives, and Deliverables

JSAP will formalize collaboration between BJS and state SACs and UCR Programs to expand the analytic output of NCS-X. An important outcome of NCS-X is an ongoing, robust analytical program that utilizes incident-based data collected through NIBRS. The NCS-X analytics program includes three key components: (a) national estimation program, (b) subnational program focusing on states and jurisdictions (i.e., JSAP), and (c) data quality examination spanning all geography levels. In an effort to produce high-quality products, BJS seeks innovative ideas for analyzing NIBRS and state-specific incident-based data and for ways to visually display and disseminate findings.

BJS intends to initiate JSAP as a means of producing subnational, statistical reports that complement BJS’s national research agenda. JSAP objectives include forming state and federal partnerships to (a) use NIBRS data to produce subnational estimates of crime that inform nationally relevant research topics, (b) identify and evaluate NIBRS data quality issues, (c) provide innovative uses of NIBRS to showcase its utility and relevance, (d) assess the impact of enacted policies, and (e) develop replicable methods for using NIBRS data to better understand victimization and/or offending at the local level. BJS and state partners will work together to produce published statistical reports as the final deliverable.

Deliverables for each JSAP Service Agreement include the following:

1. Analysis conducted in a manner consistent with BJS data quality requirements and suitable for dissemination to the public via the NCS-X Program website.
2. Written Report describing the topic, results of the analyses, and research methodology, in a writing style consistent with BJS publications. An initial draft of the report should be submitted to BJS within 14 months of the start of the Service Agreement.
3. Supporting Documentation including analyses, tables, .csv files, and all other supporting documentation required to replicate and disseminate the findings.

1 BJS oversees the NCS-X Implementation and Technical Assistance Team, a consortium of organizations that facilitate the NIBRS transition among NCS-X agencies. The NCS-X Team comprises RTI, IACP, Police Executive Research Forum, SEARCH Group, IJIS Institute, and the Association of State UCR Programs. RTI and IACP are both assisting BJS with coordinating the release and management of this RFP and the administration of the JSAP program.
BJS expects to fund multiple JSAP projects through this RFP and, if projects are successful, develop JSAP into an ongoing program. BJS expects to be substantially involved in JSAP projects. BJS staff will collaborate with staff from state entities to establish and finalize research methodologies and report content. The timeline for completing proposed work will be 18 months from the finalization of the Service Agreement.

**Statement of Work**

All work funded under this RFP must include subnational analysis of NIBRS or state-specific incident-based data. Applicants are welcome to include any state-specific incident-based data elements, in addition to those collected through NIBRS, in their analysis. Developing subnational estimates of crime or assessments of data quality using LE incident-based data requires that applicants have demonstrated experience in analyzing NIBRS or state-specific incident-based data.

If funded, successful applicants to this RFP will be required to do the following:

1. Identify and describe an innovative use of NIBRS data to explore victimization, offending, or data quality issues.
2. Develop a collaborative partnership with BJS to determine final analytic methodology and report content.
3. Submit a timeline for completing work. Within 14 months of the start of the Service Agreement, applicants should plan to have an initial draft report to BJS and, within 18 months, produce a final report that can be publicly disseminated.
4. Develop a comprehensive research proposal that includes (a) background information and justification for the research, (b) research questions that will be addressed and analytic strategy (e.g., table shells, potential graphics), (c) analytic methodology, (d) sources of data, (e) potential issues or concerns related to reliability, validity, and/or data quality (e.g., coverage, missing data), (f) description of the report structure and format (e.g., print report, online interactive, dynamic data dashboard), and (g) how findings could be used to inform responses to crime or improve data quality.
5. Conduct subnational analyses of NIBRS data.
6. Produce a final written analytical report using NIBRS data.
7. Provide all supporting documentation needed to make the report publicly available including a description of methodology (e.g., unit(s) of analysis, recode values, treatment of missing and unknown values), syntax and other documentation for reproducing the analysis, and any documentation needed for online dissemination (e.g., .csv files for each data table).
8. Maintain regular communication with BJS as a partner on the project.
9. Provide monthly status reports to RTI that include updates on project progress and expenditures.

**In response to this RFP, applicants are REQUIRED to provide responses to the questions below.** Applicants should provide responses in the attached JSAP Application Template (see Appendix A). Applicants are encouraged to review the application review criteria included on page 9.
Section A: Point of Contact and Statement of Agency Support

1. Please name the individual point of contact, agency/organization, mailing address, email address, and phone number.
2. Please indicate agreement with the statement “I certify that the head of my agency supports submission of this application” by selecting “I agree.”

Section B: State Overview

1. When was your state certified to report NIBRS data?
2. Is your state considered to be a full NIBRS reporter, with 80% of the state population represented by LE agencies that report data to NIBRS? If not, (a) what proportion of local LE agencies in your state submit NIBRS-compliant data, and (b) what proportion of state residents are covered by local LE agencies that report NIBRS data?
3. Does your agency receive incident-based data from local LE agencies? If so, how frequently are data received (e.g., submitted quarterly, monthly, or by transaction)?
4. Does your state require local LE agencies to collect and submit supplemental data elements in addition to the NIBRS-required elements? If so, what additional data elements are required by your state?

Section C: Research Topic and Statement of the Problem

1. What is your proposed research topic? See Appendix B for a list of potential research topics. Please describe the specific problem your research will address and what you expect to accomplish with your analysis.
2. Why is your topic important to study at the subnational level?
3. What are the primary research questions that will be addressed if funded?
4. Is the proposed topic and analytic design replicable with NIBRS data from other states? Specifically, will it be possible for BJS to use data from other NIBRS contributors to address the same research questions and populate replica table shells and/or graphics?
5. How will NIBRS data uniquely inform research on your topic? Are there necessary data elements collected through NIBRS that are unavailable through other public data sources? If so, which of these unique data elements are needed to conduct the proposed research?

Section D: Proposed Methodology

1. Will your research design be cross-sectional or longitudinal?
2. Will your analysis use publicly available NIBRS data or data from another source? If data are from another source, what is the source of data and how will the data be accessed?
3. In addition to NIBRS, do you plan to use additional data sources? If so, what other sources of data will be used to address your research questions?
4. What is your proposed methodology for addressing the research questions identified in Section C.3? Please outline the steps you plan to take to analyze each research question.
5. Have you identified potential issues or concerns related to reliability, validity, or data quality (e.g., coverage, missing)? If so, please explain issues and methods for addressing concerns.
6. How do you plan to display and disseminate results? Indicate if you anticipate the product being a traditional static report (i.e., PDF or Word document), an online report, an interactive dashboard or tool, or some other type of format.
Section E: Capabilities and Competencies of Project Staff

1. Provide justification that the project staff have the necessary qualifications and experience to conduct project tasks and fulfill the project goals. Describe how proposed staff’s skills will enable them to successfully complete project deliverables.
2. Please submit resumes for all identified project staff.

Section F: Impact Statement

1. What individuals or groups will benefit from the proposed research?
2. Will research results be meaningful in the criminal justice community? Do research findings have the potential to improve our understanding of crime prevention, response to crime, or NIBRS data quality? If so, how can results of the study be implemented?
3. Do you foresee any innovations or insights that could emerge as a result of this research?

Section G: Project Implementation

1. What are your specific project goals?
2. What are the deliverables associated with the objectives listed in Section G.1?
3. What is your timeline for completing key project milestones and deliverables?
4. How much will the project cost to complete? Please include a Budget Detail Worksheet and include a description of costs (i.e., budget narrative). A template is included in Appendix C.
5. What is your strategy for collaborating with BJS and providing project updates to RTI?

Funding Mechanism

Funds provided under this RFP are provided by BJS, through Service Agreements between the recipient applicant and RTI. Applicants will respond to this funding opportunity by submitting a complete application package to NCSX@thelACP.org. All applications will be reviewed by BJS and RTI. BJS, in partnership with RTI, will make final funding decisions. BJS expects to make all funding decisions by September 1, 2020. Funds are expected to be available October 1, 2020, and will be administered by RTI.

RTI will be responsible for the administration and oversight of the Service Agreement, including monitoring, operational coordination of meetings, and the disbursement of payments as milestones for the project are met. BJS and RTI will maintain ongoing involvement in funded projects throughout the period of the Service Agreement. Applicants must be able to operate within the framework of a Service Agreement, which functions as a purchase order between RTI and the JSAP grantee and includes a defined statement of work (SOW), budget, and payment schedule tied to milestones.

Payment Milestones

Successful applicants to this RFP will be required to complete project milestones based on the SOW (see list on page 4). Payment milestones will be finalized with the recipient of funds at the start of the project. RTI will confirm with BJS all work was completed and meets project requirements. Milestones, and the payment schedule associated with key deliverables, are listed below. All work should be complete within 18 months of the start of the Service Agreement.

1. Submission of a complete research proposal (see SOW #4) – applicant can invoice 20% of project total.
2. Submission of the analytical work, including populating tables and graphics (see SOW #5) – applicant can invoice 25% of project total.
3. Submission of a complete draft of the report (see SOW #6) – applicant can invoice 25% of project total.
4. Completion of a fully documented, publishable report (see SOW #7) – applicant can invoice 30% of project total. To complete the milestone, final report text and methodology will be copy edited; report text, tables, and graphics will be in final layout and appropriate format for public dissemination; and all supporting documentation and datasets will be submitted to BJS.

What an Application Should Include

The following application elements MUST be included in the application submission for an application to meet the basic minimum requirements to advance for review and receive consideration for funding:

1. Project Abstract
2. Project Narrative provided through the JSAP Application Template (see Appendix A)
3. Budget Detail Worksheet and Narrative Template (see Appendix C)
4. Resumes for Key Project Staff.

Project Abstract
Applications should include an abstract that summarizes the proposed project in 400 words or less. Project abstracts should be

- written for a general public audience;
- submitted as a separate attachment with “Project Abstract” as part of its file name; and
- single-spaced, using a standard 12-point font (such as Times New Roman) with 1-inch margins.

Project Narrative
Applicants must provide a description of their proposed project by answering all questions outlined in the JSAP Application Template (see Appendix A).

The required sections include the following:

A. Point of Contact and Statement of Agency Support
B. State Overview
C. Research Topic and Statement of the Problem
D. Proposed Methodology
E. Capabilities and Competencies of Project Staff
F. Impact Statement
G. Project Implementation

Budget Detail Worksheet with Narrative
The Budget Detail Worksheet with Narrative should provide the detailed computation for each budget line item, listing the total cost of each and showing how it was calculated by the applicant. For example, costs for personnel should show the annual salary rate and the percentage of time devoted to the project for each employee paid with project funds. The Budget Detail Worksheet should present a complete itemization of all proposed costs.
The budget narrative should accompany the Budget Detail Worksheet and thoroughly and clearly describe every listed category of expense. An applicant should demonstrate in the budget narrative how it will maximize cost effectiveness of award expenditures. The narrative should explain how the applicant estimated and calculated all costs and how those costs are necessary to the completion of the proposed project. The Budget Detail Worksheet with Narrative is included in Appendix C.

**Resumes for Key Project Staff**

Please include resumes for all project staff listed in your proposal.

**Application Review Criteria**

In making decisions to award funds under this program, BJS, in collaboration with RTI, will determine whether the application meets program requirements. Applications that meet basic minimum requirements will be evaluated by peer reviewers using the following review criteria:

A. **State Overview (5%)**
   - Includes background information on state’s IBR program

B. **Research Topic and Statement of the Problem (10%)**
   - Identifies an innovative use of NIBRS data to assess questions on nationally relevant criminal justice topics
   - States the benefits of conducting the proposed research and justifies why the topic is appropriate for subnational analysis
   - Describes the generalizability of the project and whether the analysis can be replicated by other states or jurisdictions

C. **Proposed Methodology (25%)**
   - Includes information on the applicant’s access to NIBRS data
   - Describes how NIBRS or state-specific incident-based data will be utilized to complete the project
   - Demonstrates a comprehensive consideration for proposed research, availability of data, and potential limitations

D. **Capabilities and Competencies of Project Staff (20%)**
   - Demonstrates staff are qualified to develop an appropriate methodology for conducting analysis using NIBRS data
   - Demonstrates staff are able to conduct analyses of NIBRS or state-specific incident-based data
   - Demonstrates staff’s ability to manage tasks and complete a written report and all other project deliverables

E. **Impact Statement (10%)**
   - Describes the significance of the problem and how NIBRS or state-specific incident-based data can be used to better understand crime, the effects of policy, or data quality
   - Proposes ideas for turning research findings into actionable ways of reducing victimization and offending, evaluating policy, and/or improving NIBRS data quality
F. Project Implementation (30%)

- Clearly identifies project goals and deliverables
- Provides a plan for publishing a subnational analysis of NIBRS data within 18 months of the start of the Service Agreement
- Submits a budget with reasonable project costs and describes how costs were calculated
- Outlines a strategy for collaborating with BJS to meet deliverables and coordinating with RTI to ensure administrative requirements are met
Appendix A
JSAP Application Template

Section A: Point of Contact and Statement of Agency Support

Individual Point of Contact:
Organization:
Mailing Address:
Email Address:
Phone Number:

*I certify that the head of my agency supports the submission of this application.*

☐ I agree  ☐ I do not agree

Section B: State Overview

1. When was your state certified to report NIBRS data?

2. Is your state considered to be a full NIBRS reporter, with 80% of the state population represented by LE agencies that report data to NIBRS? If not, (a) what proportion of local LE agencies in your state submit NIBRS-compliant data, and (b) what proportion of state residents are covered by local LE agencies that report NIBRS data?
3. Does your agency receive incident-based data from local LE agencies? If so, how frequently are data received (e.g., submitted quarterly, monthly, or by transaction)?

4. Does your state require local LE agencies to collect and submit supplemental data elements in addition to the NIBRS-required elements? If so, what additional data elements are required by your state?

Section C: Research Topic and Statement of the Problem

1. What is your proposed research topic? See Appendix B for a list of potential research topics. Please describe the specific problem your research will address and what you expect to accomplish with your analysis.
2. Why is your topic important to study at the subnational level?

3. What are the primary research questions that will be addressed if funded?

4. Is the proposed topic and analytic design replicable with NIBRS data from other states? Specifically, will it be possible for BJS to use data from other NIBRS contributors to address the same research questions and populate replica table shells and/or graphics?

5. How will NIBRS data uniquely inform research on your topic? Are there necessary data elements collected through NIBRS that are unavailable through other public data sources? If so, which of these unique data elements are needed to conduct the proposed research?
Section D: Proposed Methodology

1. Will your research design be cross-sectional or longitudinal?

2. Will your analysis use publicly available NIBRS data or data from another source? If data are from another source, what is the source of data and how will the data be accessed?

3. In addition to NIBRS, do you plan to use data from other sources? If so, what other sources of data will be used to address your research questions?

4. What is your proposed methodology for addressing the research questions identified in Section C.3? Please outline the steps you plan to take to analyze each research question.
5. Have you identified potential issues or concerns related to reliability, validity, or data quality (e.g., coverage, missing)? If so, please explain issues and methods for addressing concerns.

6. How do you plan to display and disseminate results? Indicate if you anticipate the product being a traditional static report (i.e., PDF or Word document), an online report, an interactive dashboard or tool, or some other type of format.

Section E: Capabilities and Competencies of Project Staff

1. Provide justification that the project staff have the necessary qualifications and experience to conduct project tasks and fulfill the project goals. Describe how proposed staff's skills will enable them to successfully complete project deliverables.
2. Submit resumes for all key project staff as a separate file.

Section F: Impact Statement

1. What individuals or groups will benefit from the proposed research?

2. Will research results be meaningful in the criminal justice community? Do research findings have the potential to improve our understanding of crime prevention, response to crime, or NIBRS data quality? If so, how can results of the study be implemented?

3. Do you foresee any innovations or insights that could emerge as a result of this research?
Section G: Project Implementation

1. What are your specific project goals?

2. In addition to a published, analytic report, what are the deliverables associated with the goals and objectives listed in Section G.1?

3. What is your timeline for completing key project milestones and deliverables?

4. How much will the project cost to complete? Summarize costs and include a Budget Detail Worksheet with Narrative (see Appendix C).

5. What is your strategy for collaborating with BJS and providing project updates to RTI?
Appendix B
Sample Research Topics

BJS seeks to expand its NIBRS analytics program by collaborating with state SACs and UCR Program staff to produce subnational reports on (a) critical law enforcement topics and (b) assessments of the quality and completeness of incident-based crime data reported by local law enforcement agencies to NIBRS. Applicants can propose specific topical areas or respond to areas identified by this RFP.

Topical areas for analysis that are supported by NIBRS can include, but are not limited to:

1. interpersonal violence such as domestic and intimate partner violence, dating violence, sexual assault, and stalking;
2. characteristics of juvenile and adult crime;
3. offenses against the elderly;
4. examination of victim-offender relationships;
5. home invasion and burglary;
6. crime involving narcotics, specifically opioids and cannabis;
7. drug/alcohol involvement in crime;
8. crime rates by population characteristics;
9. spatial analysis of offenses;
10. use/involvement of weapons;
11. hate/bias-related crimes;
12. secondary crimes in events;
13. crime rates by offense type;
14. development of new indices;
15. comparison of patterns between cleared and uncleared offenses;
16. crime by locality; and
17. locality-specific data elements (e.g., geocoding, cohabitation status for domestic and family violence incidents) used to provide additional information about the characteristics of reported crime in the state.

Examples of research could include the following:

- Examine how law enforcement agencies have recorded the relationship(s) between victim(s) and offender(s) for violent offenses reported to that state’s IBR program and/or to NIBRS, to observe changes over time in the types of relationships identified, to determine if reporting practices differ across reporting units and where applicable, or to assess the crosswalk from state IBR relationship categories to the federal NIBRS relationship categories.
- Analyze and evaluate state IBR and/or NIBRS data on property crimes, both personal and commercial, including an assessment over time and across reporting units of the quality and completeness of data elements that record property type and value, how fraud offenses are categorized, and clearance information. If the state IBR program has different reporting requirements for property crimes than the federal program, the analysis should include a comparison of the state and federal requirements.
- Examine the reporting of simple and aggravated assaults to the state IBR program and/or NIBRS to assess differences in how local law enforcement agencies have recorded assault
over time and across reporting units, and to determine whether any correlation exists between clearance rates for assaults and changes in recording practices across the years, controlling for other contextualizing factors.

- Compare IBR practices across reporting units in the state over time to understand changes in the use of different incident-based data codes (e.g., different values for victim-offender relationships, use of bias-motivation data element) and the impact of changes to the IBR reporting requirements on data provided by local law enforcement agencies.
Appendix C  
Budget Detail Worksheet With Narrative  

BUDGET DETAIL WORKSHEET

Personnel Costs

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Fringe Benefits Costs

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Travel

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<th>Description of Work</th>
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Consultants/Contracts

**Consultant Expenses:** List all expenses to be paid from the grant to the individual consultant in addition to fees (e.g., travel, meals, lodging)

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Other Costs

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Indirect Costs

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<tr>
<td>I. Indirect Costs</td>
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<tr>
<td>J. In-kind Contributed Costs</td>
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<tr>
<td><strong>TOTAL GRANT COST</strong></td>
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</tr>
<tr>
<td>Federal Request</td>
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</tr>
<tr>
<td>In-Kind Contributions</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total Project Cost</strong></td>
<td>$0</td>
</tr>
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