



IACP conducts a Call for Presentations each year for its International Impaired Driving and Traffic Safety Conference (IDTS). The Call for Presentations for IDTS 2024 will open November 2023 and close January 2024.

Below, please find frequently asked questions regarding the call for presentations:

**Q: When does the Call for Presentations open for IDTS 2024?**

A: The IDTS 2024 Call for Presentations opens on November 2023.

**Q: What is the deadline to complete a submission?**

A: The IDTS 2024 Call for Presentations closes in January 2024.

**Q: What information is required with a submission?**

A: The following information is required to submit a presentation proposal and be considered for IDTS 2024:

- Title of Presentation
- Speaker/Presenter Information\*
- Presentation Description
- Learning Objectives
- Methodology
- Track/Topic/Audience

\*Speaker information required: name, agency/organization, title, and email. A maximum of four (4) speakers, inclusive of a moderator, should you choose to incorporate one, may be assigned to a proposal.

**Q: What should I provide for Learning Objectives?**

A: Well developed learning objectives are participant oriented, observable, and measurable. Describe the skills, knowledge, and/or learning outcomes participants will be able to demonstrate because of the proposed workshop. (For example: At the culmination of this session, participants will be able to...) You should describe your learning outcomes using action verbs. Learning objectives should be contained to one short sentence.

**Q: What is Methodology?**

A: Methodology refers to how you will present the information (i.e., single speaker, panel) and what the audience experience will be (will the workshop be lecture/interactive). Use this to explain how your information was formulated and your sources (i.e., case studies, interviews, research, etc.).

**Q: For what tracks can I submit a presentation proposal?**

A: Educational workshops are categorized into tracks to help attendees from various audiences locate workshops that are most applicable to them. Conference registrants may attend workshops in any track throughout the conference. Tracks do not have to be selected in advance. Some tracks coordinate with IACP Sections while others do not. The track listing is subject to change:

- Drug Recognition Expert
- Driving While Impaired (DWI) Enforcement
- Law Enforcement Executive
- Officer Safety and Wellness
- Prosecution
- Roadway and Traffic Safety
- Toxicology

**Q: What topics are appropriate for these tracks?**

**A: Drug Recognition Experts (DRE):** this track focuses on the more technical aspects and information that is essential to the Drug Evaluation and Classification (DEC) Program and its protocols. Examples for this track include drug effects that are identifiable during the drug influence evaluation, new drugs and their symptomology, innovations in DRE instructional techniques, and more.

**Driving While Impaired (DWI) Enforcement:** this track focuses on general enforcement issues that are common to DWI enforcement cases and investigations. Examples for this track include innovative methods for DWI investigations, case studies on DWI incidents, general DWI enforcement, and more.

**Law Enforcement Executive:** this track is geared towards current police executives as well as those who may find themselves in a leadership role. Topics should be focused around the topics within the other tracks, with a framing for leadership. Some examples include initiating a DRE program, supervising a traffic/DWI unit, and benefits of traffic enforcement and DRE programs.

**Officer Safety and Wellness:** this track focuses on best practices for officer tactical safety, health, and wellness. Topics can relate to experiences in day to day responses to calls and traffic related matters, DUI investigations, best practices in arrest search and seizure, and overall positive wellness strategies both on and off duty.

**Prosecution:** this track focuses on prosecutorial issues, both for prosecutors of impaired driving violations and for DRE and DWI officers who are seeking to improve their courtroom testimony skills. Examples for this track include courtroom preparation, courtroom challenges, case law and implications, and more.

**Roadway and Traffic Safety:** this track focuses on all aspects of traffic safety, including risky driving behavior (i.e., distracted driving, speeding, drug and impaired driving, etc.), crash investigation and reconstruction, global road safety programs and initiatives, traffic enforcement programs, community engagement, officer safety and wellness, stop-stick deployment, pedestrian safety, and more.

**Toxicology:** this track focuses on the more technical aspects of drug and alcohol impaired driving from the perspective of toxicology testing. The audience could include toxicologists, prosecutors, DREs, and other impaired driving enforcement professionals, depending on the nature of the topic. Examples for this track include novel drugs, current drug trends, specific drug testing methodologies, and more.

**Q: What topic should I submit for consideration for the IDTS 2024 Annual Conference?**

**A:** The IACP is looking for a wide array of topics that are innovative, engaging, inspiring, and informative for police officers, DREs, police leaders, crash investigators and reconstructionists, prosecutors, toxicologists, and others that have an interest in developing their knowledge in traffic safety efforts and the Drug Evaluation and Classification (DEC) Program. The IACP's goal is to offer relevant, timely education and training to help attendees to do their jobs more effectively and make their agencies more successful. If interested in submitting a workshop proposal, things to consider should be sharing best practices regarding contemporary or emerging issues confronting law enforcement and other disciplines involved in traffic safety. Some topic examples include:

- Cannabis information, pharmacology, or case studies
- Additional sources for evidence in crash investigations
- Conducting a green lab for assessing marijuana impairment/benefits of this training
- Successful prosecutions in DRE cases when toxicology did not detect the impairing drug
- Self-driving cars/trucks
- Pursuit policies and protocols
- Contemporary issues in commercial motor vehicle (CMV) enforcement
- Impairment from short-acting drugs and DWI cases
- Traffic incident management
- Civil liability and the DRE
- Traffic safety data sources and implications
- Strategies for reducing or eliminating traffic fatalities and injuries
- Information on CNS stimulant drug pharmacology/case studies
- Pharmaceutical or illicit drugs of abuse/trends

**Q: Can I submit my presentation for more than one track?**

A: Presentations should select a primary track. Optionally, a secondary track may also apply and can be selected if the topic spans two of the tracks.

**Q: What happens if I do not have all the required information to complete my proposal?**

A: You will have the ability to change, edit, or withdraw your presentation proposal until the submission deadline. If you are missing any required information, you can save your work and log back in later to finish prior to the deadline. Please note: all proposals must be complete to be considered. Any uncompleted proposals will not be considered. A proposal that has all the required information completed, but the submitter did not press the "submit" button, is not considered complete for review. You will know your workshop is complete by both the status within the submission site as well as receiving a confirmation email.

**Q: How can I be sure the information I type will not be lost?**

A: The submission site is designed to save tasks as they are completed. The submission is broken into multiple tasks. If you complete one task during a work session, you may save that completed task and return later to complete the submission. Please note that the site cannot save a partially completed task. You may always further edit a completed task prior to the deadline. Click the "Continue" button at the bottom of each step to ensure the information is not lost. The speaker step saves automatically as you add speakers. You may also use the "Save Submission" button located on the "Tasks" page to save your progress.

If you wish, you may create your proposal information first in a word processing document (such as Microsoft Word) prior to completing the online form, then paste the details into the appropriate fields on the submission site.

**Q: Do I have to submit my presentation proposal online?**

A: Online submission of proposals is required. Email submissions will not be accepted or reviewed.

**Q: Do I have to have an email address to submit online?**

A: Yes, your submission account requires an email address. All communications from IACP regarding your proposal, and session if it is selected, will be done via email. Please use an email address you check regularly.

**Q: How will I know if my proposal was submitted successfully?**

A: Once you have finalized your submission, an email confirmation will be sent to you confirming receipt of the presentation proposal. Before you submit your proposal, please make sure all steps have been completed, including the last step by checking the box to finalize your presentation proposal.

**Q: Do I have to be an IACP member to submit a proposal?**

A: No, any individual eligible to attend IDTS 2024 may submit a proposal for an IDTS 2024 workshop. Review process

**Q: What are the review criteria for presentations?**

A: All presentation proposals are reviewed by subject matter experts. Reviewers will consider the following:

- Can the presented information apply to different sized agencies and a diverse audience?
- Is the topic unique and information not available through other sources?
- Is the course description clear and concise? Can attendees easily tell what to expect by reading it?
- Are the learning objectives clear and feasible in the allotted time?

- Does the presentation support IACP's high standards and reputation for the best conference workshops?
- Are the proposed speakers qualified to instruct the workshop topic?
- If the presentation is focused on a specific audience, is there a proposed speaker from that audience? The audience prefers to learn from its peers and gain first-hand knowledge from those who have experienced the material or information presented.

**Q: How is the review process conducted?**

A: Peer reviewers are assigned based on the track and/or topic that they are comfortable and qualified to review. Reviewers evaluate the submissions based upon the quality criteria noted above. Top recommendations are then evaluated by IACP leadership to ensure the entire educational program is well-balanced. The educational program will be announced in Spring 2024. All submitters will be notified via email whether their presentation has been accepted or declined. Speakers will not be directly notified unless they are the same individual as the submitter. It is the submitter's responsibility to share the decision notification with the proposal speakers. Submitters should also inform IACP of any speaker changes should they occur after the submission deadline.

Speaking at IDTS

**Q: When do presentations take place?**

A: Educational programming is conducted each day of IDTS 2024 (August 16-18, 2024). While the conference schedule has not been confirmed at this time, workshops may begin as early as 8:00 a.m. and run throughout the day, ending as late as 5:00p.m. Submission of a proposal is a commitment that the speakers will be available to speak on any conference day and at the time as assigned by IACP staff. The IACP has limited opportunities to accommodate speaker conflicts.

**Q: If accepted, how much time will I be given to present?**

A: Workshops may be either 75 minutes or 90 minutes. IACP will determine the length of sessions when a conference schedule is confirmed.

**Q: Can I promote any products or services during my presentation?**

A: No, IACP does not allow the promotion of products and services during educational sessions. Speakers may talk about products and services that have been used to solve a problem or address the presentation topic. Whenever possible, presenters should suggest alternative products and services as well.

**Q: When will I know if my presentation has been accepted for IDTS 2024?**

A: The submitter will receive notification from the Conference Program Manager by March 2024.

**Q: If my proposal is accepted, will I receive compensation for presenting at IDTS 2024?**

A: IACP does not pay speakers or reimburse for travel or hotel expenses.

**Q: If my proposal is accepted, will I receive complimentary registration for IDTS 2024?**

A: Speakers will receive discounted or complimentary registration opportunities.

**Q: How are workshop rooms set up? What Audio Visual equipment will be available for my presentation?**

A: All workshop rooms will be set theater style. A podium and a head table are standard in each room. Audio/visual equipment will be provided in each room to include projector, screen, laptop, and

microphone(s). Any additional requests can be considered at the discretion of the Conference Program Manager and the availability of such resources.

**Q: I have never presented at an IACP IDTS Conference before. What is expected of me?**

A: IDTS registrants invest a considerable amount of time and expense to attend the conference. For these reasons, IACP works hard to ensure each event at the conference realizes its full potential. Our attendees expect:

- Presenters will prepare for their event prior to arrival.

- Presenters will have a significant knowledge and expertise of the subject area and have sufficient presentation skills to effectively communicate such knowledge.

- Presenters will engage the audience. The greatest success that a presenter can have is to inspire your audience, so they come out of the presentation buzzing with thoughts and ideas. You never get a second chance to make a first impression. Engage your audience as quickly as possible. Presenters will not engage in commercial presentations of their organization.

- Presenters will be conscious of the time limitation of their presentation.

- Presenters will not simply read from written statements.

- Presenters understand that the materials provided for an IACP event become the property of the IACP (for placement on [www/theiacpconference.org](http://www.theiacpconference.org) or use in other educational activities of the association).

If you do not see your question answered above, please contact Julie Malear, Conference Program Manager, at [malear@theIACP.org](mailto:malear@theIACP.org).