

## **Police Physicians Section**

### *Section 1: Status and Objectives*

The Police Physicians Section shall be organized and operated in accordance with the IACP constitution, rules and objectives as an integral part of this Association. The purpose of this section shall be to provide an adequate organization and opportunity for members to conduct meetings, transact the necessary business, discussions, research, evaluations and matters of mutual interest; to promote a more intimate and meaningful relationship between the police executive and the police medical practitioner, and assist this Association with coordinated and cooperative efforts in the implementation of mutual objectives and strategies for effective police medical practices; and, to promote other essential mutual interests, assistance, professional standards and relationships among police medical practitioners.

### *Section 2: Membership*

Membership in this section shall be open to all active, life and associate members of this Association in good standing who are now, or have been engaged in or responsible for, providing medical services to police agencies; are licensed physicians; and, have the approval of their agency chief executive. All section members will have the full privileges of voting and holding office in this section.

- (a) The Executive Committee, Executive Director and staff liaison shall be ex-officio members of this section, unless such individuals qualify as regular section members.
- (b) Membership applications shall be submitted to the Executive Director for processing of Association membership. Approved applications will be forwarded to the section Secretary-Treasurer for the determination of section qualifications and processing. If the Secretary-Treasurer has any questions concerning the qualifications of an applicant for section membership, such application shall be submitted to the Section Board for review and approval. In such cases, an application shall require an affirmative vote of two-thirds of the entire Section Board for approval.

### *Section 3: Resolutions*

Resolutions favorably voted on by the section at its annual meeting and which are of mutual interest to the IACP shall be submitted for approval to the Executive Committee, Board of Officers or Executive Director, if in accord with approved Association policy.

### *Section 4: Organization and Administration*

- (a) The annual section meeting shall be the governing authority of the section within the delegated authority of the IACP. The annual section meeting shall be held as an integral part of the Association's annual meeting, and coordinated well in advance with the Executive Director.
- (b) The Section Board shall be the governing authority of the section between the annual meetings. Its actions are subject to reversal or approval at the next succeeding annual section meeting. The Section Board will be composed of the section General Chair,

General Vice Chair, Secretary-Treasurer, Immediate Past General Chair, and two Officers-at-Large. The General Chair will be chair of this board.

- (c) General Officers and Duties.
- (1) The General Chair shall be the presiding officer at all section meetings; represent the section in all official matters; appoint all officers not elected, regional coordinators, standing and special committees and fill all vacancies for the remainder of a term of office; supervise all committees; and, prepare an annual report. The General Chair will be elected by a majority of those present and voting at the annual meeting. In the event of the absence or incapacity of the General Chair, the President shall appoint an Acting General Chair from the section membership to fill the unexpired term of the General Chair.
  - (2) The General Vice Chair shall assist, advise and consult with the General Chair. The General Vice Chair will supervise, advise and consult with regional coordinators and prepare a consolidated annual report of those present and voting at the annual meeting.
  - (3) The Secretary will prepare, transmit, or maintain such section correspondence, reports, records, files, rosters, moneys, and perform such related duties as may be designated or assigned by proper authority.
  - (4) The Treasurer shall be the designated Association staff officer appointed as section Staff Advisor and will account for section moneys, and perform such related duties as may be designated or assigned by proper authority.
  - (5) The General Vice Chair and two Officers-at-Large shall also be elected by a majority of those present and voting at the annual meeting.
- (d) Regional Coordinators and Duties. Regional coordinators may be appointed by the General Chair for appropriate jurisdictions. The regional coordinators will assist the General Vice Chair in regional administration and other section matters, and assist section members in such other section matters as may be assigned by the General Chair or Vice General Chair.
- (e) The section shall have the following standing committees:
- Annual Conference;
  - Publications;
  - Training; and,
  - Special Projects.
- The General Chair shall appoint all members of such committees and designate one member as Chair. These standing committees shall have such duties as may be assigned by the General Chair and the Section Board. They shall make reports of their activities to the General Chair who shall in turn report such activities to the section membership.
- (f) The General Chair may appoint such special committees, for specific purposes, as may from time to time be necessary for the conduct of section business.

### *Section 5: Section Meetings*

- (a) The section meetings will be held annually as specified in Section 4(a) above. The General Chair and the Annual Conference Committee, with the advice and consent of the Section Board, will determine the section meeting program and agenda prior to the meeting and shall coordinate the program with the Executive Director to ensure duplications and schedule conflicts are minimized.
- (b) Annual section meetings will be open to all regular section members, ex-officio members, IACP members and invited guests, providing the meeting does not vote to open on an executive session when only regular and ex-officio members may attend. In

the absence of a proper rule for conducting a meeting, the current revised Robert's Rules of Order will govern.

### *Section 6: Amendments*

This rule may be amended at any annual or special meeting, provided a two-week notice by a plurality vote of intention to move an amendment shall be given. Such notice of intention shall be delivered by a voting member to the General Chair and Secretary-Treasurer at least three weeks before such meeting, and the Secretary-Treasurer shall be responsible for advising the membership thereof within the time herein prescribed. Before any amendment shall take effect, it shall be approved by the Executive Committee of this Association as provided by the constitution.

### *Section 7: Membership Dues*

Initiation and/or annual membership dues shall be determined by resolution of the section membership at the annual meeting.