International Association of Chiefs of Police -
Police Psychological Services Section
Minutes of the Business Meeting
September 30, 2012

I. Call to Order
   a. Dr. Elizabeth White, General Chair, called to order the annual business meeting of the Section at 8:00 a.m. on September 30, 2012, in San Diego, CA. The General Chair announced that the parliamentary procedure used in this meeting would be Keesey’s Modern Parliamentary Procedure.
   b. The Section Members present had a group picture taken by the IACP photographer.

II. Roll Call
   a. Sixty-four (64) members were counted as present. Elizabeth White, General Chair, requested a motion that a formal roll call be waived, this motion was made by Jon Moss, and passed.

III. Approval of minutes from last meeting
   a. The minutes from the 2011 business meeting in Chicago, Illinois were distributed by email prior to the meeting. Elizabeth White, General Chair, requested a motion that the reading of the minutes be waived. This motion was made by Ellen Kirschman, and passed. The minutes were then approved without dissent.

IV. Reports of Officers, Board & Standing Committee
   a. General Chair Report
      i. Elizabeth White, General Chair, recognized past chairs of the IACP-PPSS that were present in the room. Chairpersons present and recognized included David Corey, Steve Curran, John Nicoletti and Phil Trompetter.
      ii. The General Chair mentioned that during the year there had been many calls and requests by Chiefs and thanked our members generally for their assistance in responding to these calls.
      iii. The General Chair presented award to this year’s award recipients:
          1. Leadership:        David M. Corey, Ph.D., ABPP,
          2. Practice:             Michael J. Cuttler, Ph.D., ABPP,
          3. Scholarship:       Robin Inwald, Ph.D., ABPP,
          4. Service:              Philip S. Trompetter, Ph.D., ABPP.
      iv. The General Chair thanked members of the Executive Board for their work.
      v. The General Chair introduced new American Board of Police and Public Safety Psychology Specialists Drs. Julanne Erickson & Monica Pilarc.
   b. Vice Chair Report
      i. Dr. Jeni McCutcheon, Vice Chair, shared that she had attended the IACP Section and Committee Chair meeting.
      ii. The Vice Chair recognized members of the Awards and Recognition Committee:
          1. Chair: Dr. Jay Supnick.
2. Members: Drs. Craig Childs, Penny Dralle, Linda Forsberg, Herb Gupton, Mark Kamena, Casey Stewart, & Mike Roberts.

iii. The Vice Chair recognized members of the Ethics Committee:
   1. Chair: Dr. Gary Fischler.
      a. Drs. Comer, Greenberg & McElroy will be departing the Committee.
      b. New members joining the Committee are Drs. Lorraine Green, Michael Leland & John Warren.
      c. The Vice Chair asked the Chair, Gary Fischler, to briefly summarize the activity of the Committee this year.

iv. The Vice Chair recognized Dr. Bruce Cappo, Chair of the Website Committee and asked him to briefly summarize the activity of the Committee this year. He reported that IACP is reworking the look and feel of the entire IACP website. Once this is finalized, the Committee will make changes to the PPSS website consistent with IACP’s presentation. Dr. Cappo hopes to have the new website up and running at the beginning of 2013. Requests for suggestions and/or input for the website are welcomed and encouraged, and should be directed to Dr. Cappo.

v. The Vice Chair recognized the members of the Social Committee – Drs. Nancy Bohl-Penrod and Kathy Wellbrock. She reminded the PPSS members about the Social Night at Mr. A’s and spoke of the planning of this event. She thanked Gold & Silver level sponsors (IPAT, NCS Pearson, First Responder Support Network, Counseling Team International, Atlantic OccuPsych and the American Board of Police & Public Safety Psychology), as well as the overwhelming number of Bronze level sponsors for helping make this wonderful event possible via their contributions.

vi. The Vice Chair offered a special thank you to Mr. Kim Kohlhepp and Ms. Tia Young for their hard work in assisting with conference and planning of the Social Event.

c. Member-at-Large: Membership Chair Report
   i. Jocelyn Roland, Membership Chair, introduced the six new Section members that were approved during 2011-2012: Drs. Christine Choe, David Christiansen, Catherine Delsol, Michael Keller, William Lewinski, and Kimberly Miller.
   ii. The Membership Chair recognized the conference scholarship recipient, Dr. Aram Amini.
   iii. The Membership Chair recognized and thanked members of the Welcoming Committee: Drs. Jennifer Kelly, Joelle Kruml and Gina Gallivan.
   iv. The Membership Chair recognized Susan Saxe-Clifford, Chair of the Mentoring Committee and asked her to briefly summarize the activity of the Committee this year.
      1. Anyone interested in this committee was asked to contact Jocelyn Roland, Susan Saxe-Clifford or incoming Membership Chair Steve Griffin.

d. Member-at-Large: Education Chair Report
i. Dr. Steven Griffin, Education Chair, recognized and thanked the Education Committee members:

1. Vice Chair: Dr. Heather McElroy.

ii. The Education Chair summarized the new on-line process for submission of conference proposals and highlighted that the conference offerings are based on contributions by members.

1. The Education Chair encouraged participants to submit their proposals for the following year, and reminded the group that potential conference topics can be submitted though the evaluation process or directly to the Education Chair.
2. The review process is conducted via a blind review process.
3. The Education Chair reminded individuals that the conference evaluation process is conducted online through Survey Monkey. Conference participants were reminded that continuing education hours are dependent upon successful completion of the evaluation. Should a participant not receive an e-mail with a link to the survey within one month after the completion of the conference, s/he should contact either Steve Griffin or Heather McElroy.

iii. The Education Chair noted that several PPSS members have presentations in the general IACP conference:

1. Dr. Daniel Clark,
2. Dr. Mike Gelles,
3. Dr. Denise Jablonski-Kaye,
4. Dr. Phil Trompetter will present on behalf of Herb Gupton in his absence.

iv. The Education Chair also reminded Section members of other police psychology organizations upcoming conferences:

1. Society of Police and Criminal Psychology
2. Asian CCOP
3. Division 18’s mini-conference at the APA Annual Conference

e. Immediate Past Chair

i. Dr. Dan Clark, Immediate Past Chair, thanked Kim Kohlhepp for his 20 years of service to the IACP, and in particular his service to the PPSS.

ii. Discussed the article in the Police Chief, May 2013 written by Drs. White, Violanti and Clark. He reported that the current data reported by Dr. Violanti is that there are approximately 140-150 peace officer suicides per year.

f. Treasurer’s Report

i. Mr. Kim Kohlhepp, Treasurer reported that the PPSS’s revenues were $8,837, expenditures were $8,332, and the current excess account balance is $505. The primary expenditure is the cost of the Social Event. Other expenses are for CEU-related expenses and handouts.

ii. The Treasurer highlighted that we are one of the most active and productive sections.
V. Reports of Special Committees

a. Guidelines Committees
   i. Elizabeth White announced that the Peer Support and Consulting Psychologist Guidelines were approved by IACP in December of 2011 with no further revisions.
   ii. Elizabeth White announced that the scheduled revision for the Fitness-for-Duty Guidelines has been moved up by one year, as was announced on the listserv.
      1. The Committee is chaired by Dr. Herb Gupton, with Drs. Dave Corey, Gary Fischler and Casey Stewart as Co-Chairs. Casey Stewart will be assisting Herb Gupton.
      2. Dr. Jocelyn Roland will have oversight of this committee.

b. Student Development Committee
   i. Elizabeth White recognized the members of the Student Development Committee:
      1. Chair: Dr. Joel Fay.
   3. The following are the Committee proposed requirements:
      a. Status as a senior doctoral student.
      b. Three (3) letters of recommendation to include one from each of the following:
         i. A law enforcement chief,
         ii. PPSS Member,
         iii. Doctoral program director.
      c. No longer a member if graduated from the program or resigned from it.
      d. A 5 year maximum allowed for student membership status.
      e. Allow access to the listserv for educational purposes and professional exposure.
      f. Require attestation and verification forms to ensure membership requirements are met.
   4. A motion was made to discuss student membership as proposed by the Committee. The following PPSP members offered opinions on the issue:
      a. Mark Kamena,
      b. Steve Curran,
      c. David Corey,
      d. Phil Trompetter,
      e. Steve Sultan,
      f. Joel Fay,
      g. Mike Cuttler,
      h. Victoria Havassy,
      i. Tony Stone,
      j. John Nicoletti.
   5. A motion to approve Student Members was made by Steve Sultan. There was no opposition and the motion was approved.

   c. International Development Committee
i. Elizabeth White recognized Dr. Steve Barron as Chair of the International Development Committee.

ii. Members of the committee are: Drs. Dave Corey, Dorothy Cotton, Michael Finegan, Sherry Hardin, Ellen Kirshman and Gerry Serafino.

iii. The Committee has been coordinating with the International Vice Chair Chief Nelson Garcia and will be continued until next year.

VI. Unfinished business

a. None

VII. New business

a. The General Chair opened the floor to nominations for Member-at-Large/Education Chair. A nomination was made to elect Dr. Heather McElroy. Dr. McElroy provided a two minute introduction. There were no other nominations, and a motion was made to suspend the required written vote. Heather McElroy was elected by acclamation.

b. The 2012-2013 Executive Board was introduced to the Section.

c. Elizabeth White yielded the floor to the incoming General Chair, Jeni McCutcheon, who presided over the remainder of the annual business meeting.

d. Jeni McCutcheon thanked Elizabeth White for her service to the Section, presenting her with a plaque and the Jefferson Cup as tokens of appreciation for her hard work as General Chair during the 2011-2012 year.

e. Dr. McCutcheon discussed her attendance at the IACP Committees/Section Meeting held on September 28 and reviewed the following key points:

   i. Membership of the IACP is over 20,000 members.

   ii. Chief Craig Steckler, the incoming President of IACP will be focusing his year of leadership on what he identifies as a “Call to Service,” focusing on officer safety and wellness.

      1. Of particular interest to the PPSS will be a focus on Officer Involved Shootings, with the PPSS OIS Guidelines revisions made in continuity with the changes made in other relevant matters opined on by the IACP.

      2. There will be a call for assistance on the listserve soon to members who wish to be involved in this endeavor.

f. The General Vice Chair reported that volunteers had been identified to assist with the planning of the 2013 Social Night in Philadelphia, PA. Drs. Amy Cades and Jennifer Kelly have graciously offered their assistance due to geographical proximity to the meeting in 2013. Incoming Vice-Chair Jocelyn Roland will have oversight of this event.

g. A call for a work group to address anxiety issues was formed to include Drs. Ellen Kirschman, David Christiansen, Frances Douglas, Robin Kroll, Ronald Longpre and John Nicoletti.

h. Phil Trompetter discussed the upcoming ABPP Forensic Academy training in April, 2013 in Chicago, IL wherein the ABPPSP will be represented with a number of police psychology trainings.

i. Mark Kamena, the incoming president of the California Psychological Association will be hosting its annual conference in Newport Beach, CA also in April 2013. Police psychology trainings will also be offered at this event.

j. Robin Inwald made a request for stories and histories of police psychologists, please send them to her.

VIII. General Section Concerns, Questions and Proposals
i. Dr. Steven Curran motioned that the Section support research related to members of law enforcement who are activated in the Reserves or National Guard. He reported that there will be a vote on this matter in the Police Physician’s Section as well. The motion was approved.

IX. Adjournment
   a. The General Vice Chair adjourned the meeting at 10:00 am. The next business meeting will be in Philadelphia, PA on September 30, 2012 at 8:00 am.

Minutes submitted by: Jocelyn Roland, General Vice Chair, on September 6, 2013.