

Response to Stalking Report Review Checklist

Does the report include all needed information?

- How was the case received?
- Is the time of the call recorded (including time of incident, time of dispatch, time of arrival)?
- Is the relationship of the parties identified?
- What is the history of the relationship? (include frequency of any violence, intimidation, and threats)
- Are stalking behaviors articulated? (e.g. following, repeated calling, sending unwanted gifts)
- Is there a valid protection order in place? Was it verified?
- Were all witnesses interviewed and documented?
- Was information about previous incidents documented?
- What evidence was collected?
- Was electronic/technological evidence collected?
- Were all incidents of stalking behavior on cell phones, computers, and recording devices captured?
- Is the scene(s) concisely described/diagramed?
- Were weapons/objects used?
- What was the emotional state of the victim (what did they report they were thinking and feeling)?
- Is evidence of fear articulated in the report?
- Have all threats been clearly documented?
- Is the use of coercion and/or force articulated?
- Have all injuries (visible and non-visible) been properly documented? Were injuries existing or new?
- Was there any property damage? Theft? Burglary?
- Were photos taken and details recorded?
- Did the victim report being strangled (“choked”)? If so, was it described in detail?
- Did the victim request/need medical attention?
- Were all spontaneous statements captured?

Are the officers aware of the state’s stalking statute/law?

- Are stalking behaviors that occurred thoroughly articulate to meet the elements of the crime?

Did the officer ask about firearms? Is the officer aware of laws that address domestic violence and firearms?

- Did the suspect use firearms during the incident that occurred? In previous incidents?
- Did the suspect make threats— real or implied— to use firearms during the incident that occurred? In previous incidents?
- Does the suspect have access to firearms? If so, what are the details of the firearms? Where are they located?

- Did the victim express fear about the suspect’s access to firearms? If so, how was this captured in the report?
- Were firearms/weapons confiscated? If so, on what grounds?
- Is this individual prohibited from possessing firearms due to:
 - a conviction for a misdemeanor crime of domestic violence
 - a qualifying order of protection
 - dishonorable discharge from the military

Did the officer assist the victim with safety planning?

- Was information provided about obtaining an order of protection? (*if laws permit*)
- Was information about local service providers supplied to the victim?
- Was a threat/risk assessment tool used with the victim?
- Was the use of a “stalking kit” and/or stalking log discussed with the victim?

Did your officer gather comprehensive information about the suspect?

- Was an arrest made?
- What was the emotional state of the suspect (what did they report they were thinking and feeling)?
- Was a threat/risk assessment tool used with the suspect?
- Was the proper protocol followed if the suspect was not on the scene?
- Are there any active warrants out for the suspect? If so, is this information documented?
- Has the suspect been the respondent to a protection order in the past?

Additional Notes

