

# Response to Stalking Report Review Checklist

## Does the report include all needed information?

- How was the case received?
- Is the time of the call recorded (including time of incident, time of dispatch, time of arrival)?
- Is the relationship of the parties identified?
- What is the history of the relationship? (include frequency of any violence, intimidation, and threats)
- Are stalking behaviors articulated? (e.g. following, repeated calling, sending unwanted gifts)
- Is there a valid protection order in place? Was it verified?
- Were all witnesses interviewed and documented?
- Was information about previous incidents documented?
- What evidence was collected?
- Was electronic/technological evidence collected?
- Were all incidents of stalking behavior on cell phones, computers, and recording devices captured?
- Is the scene(s) concisely described/diagrammed?
- Were weapons/objects used?
- What was the emotional state of the victim (what did they report they were thinking and feeling)?
- Is evidence of fear articulated in the report?
- Have all threats been clearly documented?
- Is the use of coercion and/or force articulated?
- Have all injuries (visible and non-visible) been properly documented? Were injuries existing or new?
- Was there any property damage? Theft? Burglary?
- Were photos taken and details recorded?
- Did the victim report being strangled (“choked”)? If so, was it described in detail?
- Did the victim request/need medical attention?
- Were all spontaneous statements captured?

## Are the officers aware of the state’s stalking statute/law?

- Are stalking behaviors that occurred thoroughly articulate to meet the elements of the crime?

## Did the officer ask about firearms? Is the officer aware of laws that address domestic violence and firearms?

- Did the suspect use firearms during the incident that occurred? In previous incidents?
- Did the suspect make threats— real or implied— to use firearms during the incident that occurred? In previous incidents?
- Does the suspect have access to firearms? If so, what are the details of the firearms? Where are they located?

- Did the victim express fear about the suspect’s access to firearms? If so, how was this captured in the report?
- Were firearms/weapons confiscated? If so, on what grounds?
- Is this individual prohibited from possessing firearms due to:
  - a conviction for a misdemeanor crime of domestic violence
  - a qualifying order of protection
  - dishonorable discharge from the military

## Did the officer assist the victim with safety planning?

- Was information provided about obtaining an order of protection? (*if laws permit*)
- Was information about local service providers supplied to the victim?
- Was a threat/risk assessment tool used with the victim?
- Was the use of a “stalking kit” and/or stalking log discussed with the victim?

## Did your officer gather comprehensive information about the suspect?

- Was an arrest made?
- What was the emotional state of the suspect (what did they report they were thinking and feeling)?
- Was a threat/risk assessment tool used with the suspect?
- Was the proper protocol followed if the suspect was not on the scene?
- Are there any active warrants out for the suspect? If so, is this information documented?
- Has the suspect been the respondent to a protection order in the past?

## Additional Notes

