

Protection Order Violations Report Review Checklist

Does the report include all needed information?

- How was the case received?
- Is the time of the call recorded (including time of incident, time of dispatch, time of arrival)?
- Are the elements of the crime(s) articulated to meet state and/or federal laws?
- Is the scene concisely described/diagramed?
- Were photos taken and details recorded?
- Is the relationship of the parties identified?
- What is the history of the relationship? (include frequency of any violence, intimidation, and threats)
- Were all witnesses interviewed and documented?
- Were weapons/objects used?
- What was the emotional state of the victim (what did they report they were thinking and feeling)?
- What evidence was collected?
- Is evidence of fear articulated in the report?
- Have all threats been clearly documented?
- Are stalking behaviors identified? (e.g. following, repeated calling, sending unwanted gifts)
- Is the use of coercion and/or force articulated?
- Have all injuries (visible and non-visible) been documented? Were injuries existing or new?
- Was there any property damage? Theft? Burglary?
- Did the victim report being strangled ("choked")? If so, was it described in detail?
- Did the victim need medical attention?
- Were all spontaneous statements captured?

Did the officer assist the victim with safety planning?

- Was information provided to the victim about local service providers?
- Was a threat/risk assessment tool used with the victim?

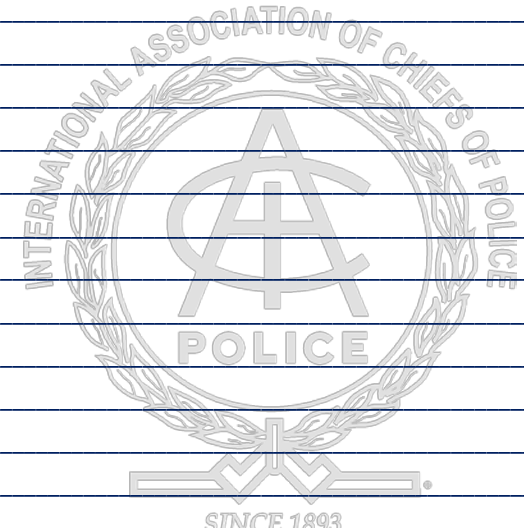
Did the officer gather comprehensive information about the suspect?

- Was an arrest made?
- What was the emotional state of the suspect (what did they report they were thinking and feeling)?
- Was a threat/risk assessment tool used with the suspect?
- Was the proper protocol followed if the suspect was not on the scene?
- Are there any active warrants out for the suspect? Has the suspect been the respondent to a protection order in the past?

Did the officer ask about firearms? Is the officer aware of the laws that address protection orders and firearms?

- Did the suspect use firearms during the incident that occurred? In previous incidents?
- Did the suspect make threats— real or implied— to use firearms during the incident that occurred? In previous incidents?
- Does the suspect have access to firearms? If so, what are the details of the firearms? Where are they located?
- Did the victim express fear about the suspect's access to firearms? If so, how was this captured in the report?
- Were firearms/weapons confiscated? If so, on what grounds?
- Is this individual prohibited from possessing firearms due to:
 - a conviction for a misdemeanor crime of domestic violence
 - a qualifying order of protection
 - dishonorable discharge from the military

Additional Notes



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